

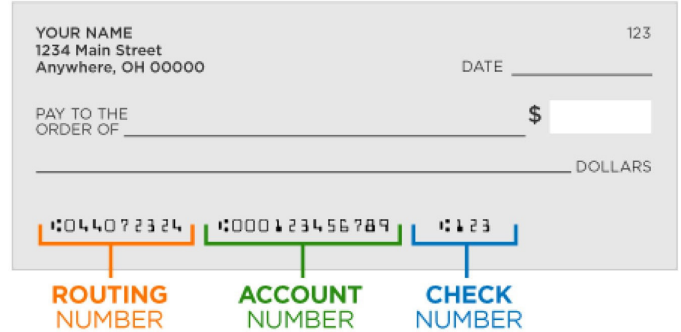


# Sign Up for Auto Debit

With Auto Debit your water bill will be paid automatically through your bank. No more writing checks or past due bills. Your bill will be paid the day that it is due.

## To Sign Up for Auto Debit Online:

1. Log on to your account at [pbcwater.com](http://pbcwater.com).
2. Click [Sign Up/Update Auto Debit Info](#).
3. Enter your checking or savings account information located at the bottom of your check or savings deposit slip.
4. Click [Continue](#).
5. Verify your banking information.
6. Click [Continue](#).



**Next Steps:** You will receive a confirmation email.

Keep in mind that it will take approximately 1-2 billing cycles (30-60 days) for [Auto Debit](#) to take effect.

Please continue to submit payment to your account until your statement reflects that [Auto Debit](#) has taken effect.

You can also sign up for Auto Debit by using the form below.

## Authorization for Direct Payment From Your Account to PBC Water Utilities Dept.

I, \_\_\_\_\_ authorize Palm Beach County Water Utilities Department (PBCWUD) and the financial institution named below to deduct funds on a monthly basis on the payment due date, as electronic funds transfers (EFT) or drafts drawn from my checking or savings account as indicated below, and if necessary, a refund or utility account credit will be issued to correct erroneous debits. If the payment returns unpaid, I authorize PBCWUD to collect a returned item fee in the amount of \$25 or 5% of the face amount of the transaction amount, whichever is larger and not to exceed \$200; and, if applicable, costs, by EFT(s) or draft(s) drawn from my account. I understand that this authorization will remain in full force and effect until I notify PBCWUD that I wish to revoke it by calling PBCWUD Customer Service at (561)-740-4600 during regular Mon.-Fri. business hours, and allowing reasonable opportunity to act on my notice.

**Bank Account Details** Account Type:  Checking or  Saving

Account Holder Name: \_\_\_\_\_

Routing Number (9 digits): \_\_\_\_\_

Bank Account Number: \_\_\_\_\_

**\*YOU MUST ATTACH A VOIDED CHECK TO THIS FORM.**

## Water Utilities Account Details

Account Holder Name: \_\_\_\_\_

Email Address: \_\_\_\_\_ Phone Number: \_\_\_\_\_

Account Number: \_\_\_\_\_

Service Address: \_\_\_\_\_

Sign: \_\_\_\_\_ Date: \_\_\_\_\_

## Return to Palm Beach County Water Utilities Department:

**In Person- Central:**  
PBCWUD  
9045 Jog Road  
Boynton Beach, FL 33472

**In Person- Western:**  
PBCWUD  
2976 State Rd. 15  
Belle Glade, FL 33430

**By Mail:**  
PBCWUD  
PO Box 24740  
West Palm Beach, FL 33416

**ATTACH VOIDED CHECK HERE.**